

S. N. BOSE NATIONAL CENTRE FOR BASIC SCIENCES

Block JD, Sector III, Salt Lake, Kolkata 700 098

Website: www.bose.res.in

Ref: SNB/60.4/14-15/020

Dt:02.09.2014

ADVERTISEMENT

The S. N. Bose National Centre for Basic Sciences, an autonomous organization under the Department of Science and Technology, Government of India, invites application from Indian nationals for the contractual position of **Assistant Engineer (Electrical) (1 position)**:

Qualification: B.E./B. Tech. in Electrical/Power Engineering OR AMIE in Electrical or Power Engineering from institutes recognized by State/ Central Government

Desirable:

- Experienced in handling electrical installation, electric meters, pump, lights, air conditioners, electric geysers etc;
- Should be well conversant with Contract Law, CPWD and PWD accounting procedure;
- Excellent oral and written communication skill;
- Strong organizational, prioritization and time management skills;
- Ability to work independently and collaboratively in a fast-paced and complex environment;
- Ability to adapt changing situations and priorities;
- Ability to develop relationships with people of diverse backgrounds and experience.

Experience: He/ she should have at least 5 (five) years of total experience in the relevant fields of independent supervision of the operation and maintenance of high/low tension power line (domestic as well as commercial unit), DG Set, Transformer, Supervising & maintenance of Lift, Electrical Panel Board and Sub-station, central AC plant, duct AC, room AC etc. He / she will be responsible for maintenance of electrical installations in the campus, preparation of Tender Document, Estimates as per CPWD Schedule, N.I.Q's etc. (For total experience, the years of working experience in similar capacity as desired above before acquiring the qualifying degree will also be counted.)

Duties & Responsibilities:

- He/she will report to Campus Engineer cum Estate Officer for day to day coordination and execution of various works. The position will involve review and check assigned project electrical installations drawings for compliance and develop technical bids for various works;
- He/she will be responsible for electrical maintenance of electrical installations in the Centre;
- Review and check all assigned project electrical installation

drawings for compliance of technical vendor submittals for installation requirements.

- Develop technical bid tabulation to support the selection of major electrical equipment
- Assist in the development of project schedules and manpower requirements;
- Review and checking of technical vendor submittals for installation requirements.

Age: Not more than 40 years on the date of advertisement

Salary: Approximately Rs. 48,000/- (consolidated) per month

Period of Contract: One year, subject to renewal on satisfactory performance

Interested persons may apply to the **Registrar, S. N. Bose National Centre for Basic Sciences, Block JD, Sector III, Salt Lake, Kolkata 700098** with comprehensive resume complete in all respects mentioning the salary presently drawn alongwith attested photocopies of the following documents: a) Proof of age, b) Identity proof, c) Educational, professional qualifications and experience being claimed, so as to reach within 15 days from the date of publication of the advertisement. The envelope should be superscribed with the words “Post applied for Assistant Engineer (Electrical)”.

Incomplete applications will be rejected.

Registrar

ABRIDGED VERSION OF THE ABOVE ADVERTISEMENT PUBLISHED IN THE FOLLOWING NEWSPAPERS ON 02nd SEPTEMBER, 2014 (Tuesday) :

- (ii) **ANANDABAZAR PATRIKA**
- (iii) **THE TELEGRAPH**
- (iv) **TIMES OF INDIA (Kolkata edition)**